

Home Department Request

Name of current affiliated
Administrative Organization:

Choose an item.

Which School/Division oversees the
department requesting change?

Requestor is requesting:

New

Update

Deletion

Reason for request?

Official Home Department Name:

Abbreviated Department Name:

4 Digit FS Hierarchy
Department Code:

6 Digit UC Account
Number:

Department Address, including
RM/Building (30 Character limit):

ZOT Code:

Dispo Code:

Current KFS Org Number:

Please check the box, if you have received written approval from your department head that manages your units' chart of accounts for this addition or modification.

Name of Approver for this request:

Email:

Please send form to: hernandc@uci.edu, vcesario@uci.edu, & rfravien@uci.edu