

## 2018 UCI PPS/TRS Deadlines

<b>***Notice: All dates/deadlines listed below are tentative, and subject to change.***</b>									
<b><i>Do not make changes to the appointment/pay distribution after the employee has submitted the timesheet and before the payroll cutoff.</i></b>									
Pay Cycle	Pay Period Dates		CHECK DATE	TRS Deadlines			PPS Deadlines		
	BEGIN DATE	END DATE		Employee Deadline (12 noon)	Supervisor Deadline (12 noon)	Department Time Administrator (DTA) Deadline (5 pm)	FIRST DAY TO ENTER TIME ON IDTC ROSTER	LAST DAY TO ENTER TIME ON IDTC ROSTER	LAST DAY TO UPDATE EDB OR MAKE EDAT ADJUSTMENTS
XX		12-01-17	<b>01-08-18</b>				12-06-17		Wed 01-03-18
B1	12-17-17	12-30-17	<b>01-10-18</b>	01-01-18	01-02-18	01-03-18	12-21-17	01-03-18	Thu 01-04-18
B2	12-31-17	01-13-18	<b>01-24-18</b>	01-16-18	01-17-18	01-18-18	01-05-18	01-18-18	Fri 01-19-18
MO	01-01-18	01-31-18	<b>02-01-18</b>	02-09-18	02-14-18	02-18-18	01-08-18	01-25-18	Fri 01-26-18
XX		01-02-18	<b>02-08-18</b>				01-05-18		Fri 02-02-18
B1	01-14-18	01-27-18	<b>02-07-18</b>	01-29-18	01-30-18	01-31-18	01-25-18	01-31-18	Thu 02-01-18
B2	01-28-18	02-10-18	<b>02-21-18</b>	02-12-18	02-13-18	02-14-18	02-08-18	02-14-18	Thu 02-15-18
MO	02-01-18	02-28-18	<b>03-01-18</b>	03-09-18	03-14-18	03-18-18	02-06-18	02-22-18	Fri 02-23-18
XX		02-01-18	<b>03-08-18</b>				02-05-18		Fri 03-02-18
B1	02-11-18	02-24-18	<b>03-07-18</b>	02-26-18	02-27-18	02-28-18	02-22-18	02-28-18	Thu 03-01-18
B2	02-25-18	03-10-18	<b>03-21-18</b>	03-12-18	03-13-18	03-14-18	03-08-18	03-14-18	Thu 03-15-18
MO	03-01-18	03-31-18	<b>03-29-18</b>	04-09-18	04-14-18	04-18-18	03-06-18	03-22-18	Fri 03-23-18
B1	03-11-18	03-24-18	<b>04-04-18</b>	03-26-18	03-27-18	03-28-18	03-22-18	03-28-18	Thu 03-29-18
XX		03-01-18	<b>04-06-18</b>				03-05-18		Tue 04-03-18
B2	03-25-18	04-07-18	<b>04-18-18</b>	04-09-18	04-10-18	04-11-18	04-05-18	04-11-18	Thu 04-12-18
MO	04-01-18	04-30-18	<b>05-01-18</b>	05-09-18	05-14-18	05-18-18	04-09-18	04-24-18	Wed 04-25-18
B1	04-08-18	04-21-18	<b>05-02-18</b>	04-23-18	04-24-18	04-25-18	04-19-18	04-25-18	Thu 04-26-18
XX		04-01-18	<b>05-07-18</b>				04-05-18		Tue 05-01-18
B2	04-22-18	05-05-18	<b>05-16-18</b>	05-07-18	05-08-18	05-09-18	05-03-18	05-09-18	Thu 05-10-18
B1	05-06-18	05-19-18	<b>05-30-18</b>	05-21-18	05-22-18	05-23-18	05-17-18	05-23-18	Thu 05-24-18
MO	05-01-18	05-31-18	<b>06-01-18</b>	06-09-18	06-14-18	06-18-18	05-07-18	05-24-18	Fri 05-25-18
XX		05-01-18	<b>06-07-18</b>				05-03-18		Fri 06-01-18
B2	05-20-18	06-02-18	<b>06-13-18</b>	06-04-18	06-05-18	06-06-18	05-31-18	06-06-18	Thu 06-07-18
B1	06-03-18	06-16-18	<b>06-27-18</b>	06-18-18	06-19-18	06-20-18	06-14-18	06-20-18	Thu 06-21-18
MO	06-01-18	06-30-18	<b>06-29-18</b>	07-09-18	07-14-18	07-18-18	06-06-18	06-22-18	Mon 06-25-18
XX		06-01-18	<b>07-06-18</b>				06-05-18		Mon 07-02-18
B2	06-17-18	06-30-18	<b>07-11-18</b>	07-01-18	07-02-18	07-03-18	06-28-18	07-03-18	Thu 07-05-18

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Pay Cycle	Pay Period Dates		CHECK DATE	TRS Deadlines			PPS Deadlines		
	BEGIN DATE	END DATE		Employee Deadline (12 noon)	Supervisor Deadline (12 noon)	Department Time Administrator (DTA) Deadline (5 pm)	FIRST DAY TO ENTER TIME ON IDTC ROSTER	LAST DAY TO ENTER TIME ON IDTC ROSTER	LAST DAY TO UPDATE EDB OR MAKE EDAT ADJUSTMENTS
B1	07-01-18	07-14-18	<b>07-25-18</b>	07-16-18	07-17-18	07-18-18	07-12-18	07-18-18	Thu 07-19-18
MO	07-01-18	07-31-18	<b>08-01-18</b>	08-09-18	08-14-18	08-18-18	07-09-18	07-26-18	Fri 07-27-18
XX		07-02-18	<b>08-07-18</b>				07-11-18		Wed 08-01-18
B2	07-15-18	07-28-18	<b>08-08-18</b>	07-30-18	07-31-18	08-01-18	07-26-18	08-01-18	Thu 08-02-18
B1	07-29-18	08-11-18	<b>08-22-18</b>	08-13-18	08-14-18	08-15-18	08-09-18	08-15-18	Thu 08-16-18
MO	08-01-18	08-31-18	<b>08-31-18</b>	09-09-18	09-14-18	09-18-18	08-06-18	08-23-18	Fri 08-24-18
B2	08-12-18	08-25-18	<b>09-05-18</b>	08-27-18	08-28-18	08-29-18	08-23-18	08-29-18	Thu 08-30-18
XX		08-01-18	<b>09-07-18</b>				08-03-18		Tue 09-04-18
B1	08-26-18	09-08-18	<b>09-19-18</b>	09-10-18	09-11-18	09-12-18	09-06-18	09-12-18	Thu 09-13-18
MO	09-01-18	09-30-18	<b>10-01-18</b>	10-09-18	10-14-18	10-18-18	09-07-18	09-24-18	Tue 09-25-18
B2	09-09-18	09-22-18	<b>10-03-18</b>	09-24-18	09-25-18	09-26-18	09-20-18	09-26-18	Thu 09-27-18
XX		09-01-18	<b>10-05-18</b>				09-06-18		Mon 10-01-18
B1	09-23-18	10-06-18	<b>10-17-18</b>	10-08-18	10-09-18	10-10-18	10-04-18	10-10-18	Thu 10-11-18
B2	10-07-18	10-20-18	<b>10-31-18</b>	10-22-18	10-23-18	10-24-18	10-18-18	10-24-18	Thu 10-25-18
MO	10-01-18	10-31-18	<b>11-01-18</b>	11-09-18	11-14-18	11-18-18	10-08-18	10-25-18	Fri 10-26-18
XX		10-01-18	<b>11-07-18</b>				10-03-18		Thu 11-01-18
B1	10-21-18	11-03-18	<b>11-14-18</b>	11-05-18	11-06-18	11-07-18	11-01-18	11-07-18	Thu 11-08-18
B2	11-04-18	11-17-18	<b>11-28-18</b>	11-18-18	11-19-18	11-20-18	11-15-18	11-20-18	Wed 11-21-18
MO	11-01-18	11-30-18	<b>11-30-18</b>	12-09-18	12-14-18	12-18-18	11-05-18	11-21-18	Mon 11-26-18
XX		11-01-18	<b>12-07-18</b>				11-05-18		Mon 12-03-18
B1	11-18-18	12-01-18	<b>12-12-18</b>	12-03-18	12-04-18	12-05-18	11-29-18	12-05-18	Thu 12-06-18
B2	12-02-18	12-15-18	<b>12-26-18</b>	12-16-18	12-17-18	12-18-18	12-12-18	12-18-18	Wed 12-19-18
MO	12-01-18	12-31-18	<b>01-02-19</b>	01-09-19	01-14-19	01-18-19	12-05-18	12-20-18	Fri 12-21-18
XX		12-01-18	<b>01-08-19</b>				12-05-18		Thu 01-03-19
B1	12-16-18	12-29-18	<b>01-09-19</b>	01/01/19	01/02/19	01/03/19	12/20/18	01/03/19	Fri 01-04-19