TOEP Detail Line Screen

You may change any of the fields below and you may break the journal down into separate line items, however the total amounts of the individual lines must add up to the original transaction. If you change the sub to 04 and the object codes to 9000, 9600, 9610, 9900 or 9950 (equipment object codes) then you will be required to fill in the Equipment Screen by pressing F4. (See Equipment Purchases)

When you send the journal to the Financial System, an offset journal is generated to account 112154. This does not appear in your Work in Progress screen but it will appear in your Completed Journal screen.

Whether an individual is allowed to approve Contract and Grant funds is controlled through the user's security profile. Using this method, a department could have some reviewers who can approve Contract and Grant funds and others who can't.