

Document Holder Features Matrix

Document Holders		Application	Best Set up	Placement	Size (inches)	Made of	Adjustment Instruction	Cost	Vendor with Product Number
1. 3M In-line Document Holder		Read/Write	<ul style="list-style-type: none"> • On desk; hovers over edge of desk • For binders or multi-sheet documents • Best use with keyboard trays 	In-line	18x11	Plastic	DH640 Set up	\$70	Office Solutions: UCI Buy-(MMM-DH640)
2. 3M In-line Document Holder		Read	<ul style="list-style-type: none"> • On desk • For binders or multi-sheet documents • Best use with keyboard trays 	In-line	14x9	Plastic	DH630 Set up	\$60	Office Solutions: UCI Buy-(MMM-DH630)
3. Workrite Rite-In-Line		Read/Write	<ul style="list-style-type: none"> • On desk; hovers over edge of desk • For binders or multi-sheet documents • Best use with keyboard trays 	In-line	18x11x9	Phenolic	Rite-In-Line™ Document Holder User Guide	\$90	Office Solutions: UCI Buy-(WRK-2560B)
4. Workrite Rite-In-Line		Read/Write	<ul style="list-style-type: none"> • On desk; hovers over edge of desk • For binders or multi-sheet documents • Best use with keyboard trays and sit/stand desk mounts 	In-line	11.5x12x9.5	Phenolic	Rite-In-Line™ Document Holder User Guide	\$100	Office Solutions: UCI Buy-(WRK- (2550B)
5. Safco Ergo Comfort Read/Write Copy Stand		Read/Write	<ul style="list-style-type: none"> • On desk • For binders or multi-sheet documents 	Side	19.5x11	Particle Board		\$35	Office Solutions: UCI Buy-(SAF-2156)
6. Bakker Elkhuisen Q-doc 515		Read/Write	<ul style="list-style-type: none"> • On desk • Best for binders or multi-sheet documents • Platform moves over standard size keyboard for writing 	In-line	19x13	Acrylic	Q-doc 515 Set up	\$120	Amazon Ergonomic Idea List – (QDOC515)
7. Microdesk Regular		Read/Write	<ul style="list-style-type: none"> • On desk • Best for binders or multi-sheet documents • Platform moves over standard size keyboard for writing 	In-line	19x13	Acrylic	Microdesk Set up	\$105	Amazon Ergonomic Idea List – (MD-SS)
8. Microdesk Compact		Read/Write	<ul style="list-style-type: none"> • On desk • Best for binders or multi-sheet documents • Platform moves over compact size keyboard for writing 	In-line		Acrylic	Microdesk Set up	\$95	Amazon Ergonomic Idea List – (MD-COM)
9. Kensington Metal Letter Size Copyholder		Read	<ul style="list-style-type: none"> • On desk; side of the monitor • Best for minimal sheet documents 	Side	9.5x12.5	Metal		\$35	Office Solutions: UCI Buy-(KMW-62046)