

University of California Irvine
AFSCME Patient Care Technical Bargaining Unit

COMPENSATORY TIME OFF (CTO) AGREEMENT

Note: This document is made available for Patient Care Technical Unit employees in accordance with Article 12, Section M, Hours of Work – Compensatory Time Off of the UC/AFSCME agreement for the Patient Care Technical Unit (EX).

Pursuant to Article 12 – Hours of Work of the agreement between the University and AFSCME, the University, at its discretion, may offer Compensatory Time Off (CTO) in lieu of premium overtime to Patient Care Technical unit employees. Your decision to elect compensatory time for overtime work may be renewed if your Department offers CTO as a method of compensation for overtime.

Compensatory time shall be paid or scheduled by the University in accordance with departmental needs. Accumulation of compensatory time is limited to a maximum of two hundred and forty (240) hours. An employee shall be paid for hours of overtime that exceed this limit.

If you choose to decline the offer to receive CTO as compensation for overtime you will receive pay for any and all compensable overtime hours you work.

I agree to accept compensation for overtime in the form of compensatory time off.

Print Name _____

Signature _____ **Date** _____

I do not agree to accept compensation for overtime in the form of compensatory time off.

Print Name _____

Signature _____ **Date** _____

Supervisor – please print

Title

Department

Supervisor's signature

Date

Note: Departments which grant CTO should provide this agreement to new hires; current employees may select this option during June of each year.