

COMPENSATORY TIME OFF (CTO) AGREEMENT

Note: This document is made available for employees in the Teamsters K9 unit in accordance with Article 8, Section C, Overtime – Campus Compensatory Time of the UCI/Teamster Local 2010 MOU for the Skilled Trades Employees

K9 unit employees have the choice of being compensated for overtime hours worked by pay or compensatory time off (CTO) pursuant to Article 8, Section C – Overtime, Campus Compensatory Time of the agreement between the University and Teamsters. Your decision to elect compensatory time for overtime work may be renewed if your Department offers CTO as a method of compensation for overtime.

Compensatory time shall be paid or scheduled by the University in accordance with departmental needs. Accumulation of compensatory time is limited to a maximum of two hundred and forty (240) hours. An

If you choose to decline the offer to receive CTO as compensation for overtime you will receive pay for any and all compensable overtime hours you work.

I agree to accept compensation for overtime in the form of compensatory time off.

Print Name _____

Signature _____ Date _____

I do not agree to accept compensation for overtime in the form of compensatory time off.

Print Name _____

Signature _____ Date _____

Supervisor – please print

Title

Department

Supervisor's signature

Date

Note: Departments which grant CTO should provide this agreement to new hires; current employees may select this option during June of each year.